

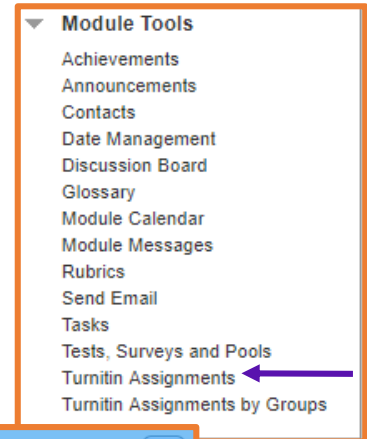
Turnitin Rubrics – From UniLearn to Brightspace

The Turnitin rubrics you created in UniLearn, should automatically have been transferred across to Brightspace. However, if this doesn't seem to be the case, this guide will show you how to export a rubric from UniLearn and import it into Brightspace.

Note: UniLearn will only be available till December 2018

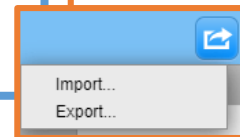
1

First, go onto your UniLearn module. In the Control Panel and click on *Module Tools*. There you will see the list show in the adjacent image, choose *Turnitin Assignments*. Click on an assignment and then on the *Libraries* tab along the top. Then choose the *Rubrics/Form Manager*.



2

Find the rubric you want to export by clicking on the 3 line menu in the top left hand corner of the manager. Once you have selected the rubric you want, click on the icon in the top right and select *Export*. A file will download to your computer. Make sure you save it somewhere you can find later.



3

You now need to go into the Brightspace. Once in Brightspace, you need to go onto a submitted Turnitin assignment and click the pencil icon.



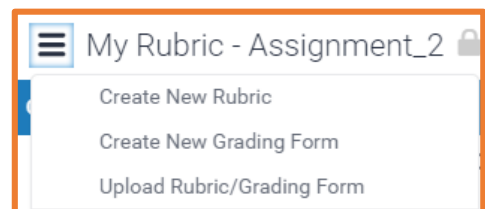
4

Open up the rubric section of the feedback studio and click on the settings icon (looks like a cog/gear). Then click on the three line menu in the top left hand side of the rubric pop-up.



5

Select *Upload Rubric/Grading Form*. You can then drag and drop your file into here, or browse to where you stored the file.



6

You can now attach this rubric to your assignment. Click the *Attach to Assignment* button at the bottom left. This may take a few seconds. You have attached the rubric to your assignment and it is ready for use.

