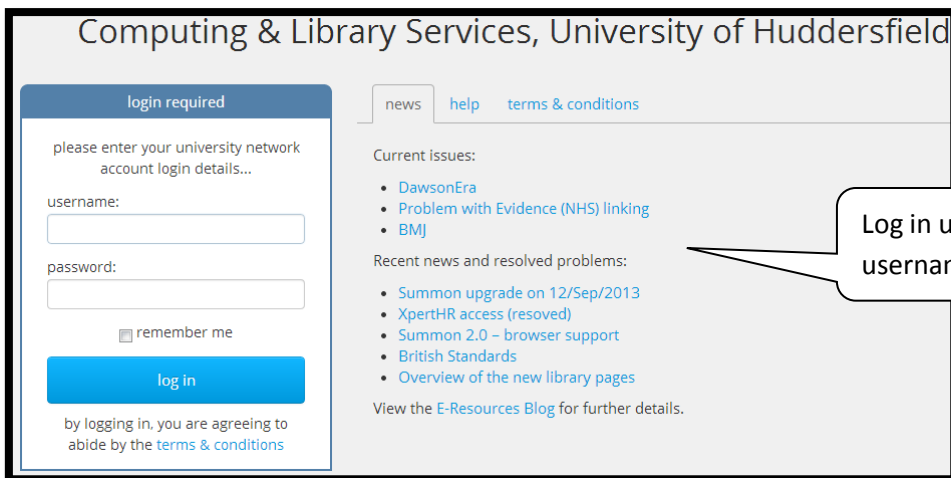


Type this web address into your preferred Browser e.g Google Chrome:

<https://library.hud.ac.uk/myreading>

Or Access it through the “MyReading” tab in UniLearn.

1



Log in using your university username and password.

2

Quick Links

- [add a new item](#)
- [search Summon for books, journals & articles](#)
- [manage your access to demo lists](#)
- [MyReading documentation \(opens in new window\)](#)
- [Need any help? Just send an email to myreading@hud.ac.uk](#)

In the Quick Links section select the add a new item option.

3

MyReading options: My Lists

Add a New Item...

- search **Summon** for books, journals & articles
- add a web site
- add a new reference manually

If you're having any problems locating an item you want to add to a list, please send an email with the details to myreading@hud.ac.uk

Then select the option to 'add a web site'.

4

please fill in all mandatory fields!

Please enter the details for the new reference...

fields in red are mandatory

item type:	WEB SITE	
web site URL:	http://www.bbc.co.uk/	?
web site title:	BBC Website	
web site author(s):		?
web site publisher:		?
publication date:		?

submit

extra options

change item type to:

WEB SITE (no change)

change

Fill in as much of the information as possible – and it is better to copy and paste the URL from the website to prevent typos.

5

Click on submit at the bottom of the page.

6

clear all selections

ZZZ0001: DEMO LIST 1

ZZZ0007: DEMO LIST 7

ZZZ0008: DEMO LIST 8

ZZZ0009: DEMO LIST 9

ZZZ0010: DEMO LIST 10

Term 1 Reading [1]

Term 2 Reading [1]

ZZZ0016: DEMO LIST 16

ZZZ0017: DEMO LIST 17

ZZZ0018: DEMO LIST 18

Week 1 [1]

Week 2 [1] essential

You will see all of the reading lists you have access to here you select the lists that you want to add the item to. If the list(s) you select already has sections you can also choose which section(s) to add it to.

7

Use the drop-down box to select the relevance category i.e. if the website is essential or background reading etc.

8

If you want to add a note to the item, then do so at the bottom otherwise click on "Add to Selected Lists." which is found both at the bottom and top of the menu.

9

Items Recently Added to Lists (show more)

web site: BBC Website

» ZZZ0018: DEMO LIST 18 (section: Week 2)

journal article: Rajaraman, V. - "Cloud computing" in Resonance (2014)

» ZZZ0010: DEMO LIST 10 (section: Term 2 Reading)

book: Wand, I.C. and Milner, R. (2009) - Computing tomorrow

» ZZZ0007: DEMO LIST 7 (section: Term 2)

This will add the item and return to the "My Lists" page notice in the section "Items Recently Added to Lists" your item just added should be shown.

10

web site » essential reading » www.bbc.co.uk

BBC Website

details edit options

Links:

- <http://www.bbc.co.uk/>

You will then be able to see your new item in the module page.