MyReading – Adding a Journal Article from Summon

1. Type this web address into your preferred browser e.g Google Chrome:
   https://library.hud.ac.uk/myreading
   Or Access it through the “MyReading” tab in UniLearn.

2. Log in using your university username and password.

3. In the Quick Links section, select the ‘search Summon’ option.

For further information please see http://ipark.hud.ac.uk/ or contact your School’s LTA.
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Insert the name of the book you are searching for into the search bar and select what you want to search for example books or select everything if you are looking for a variety of resources.

The library database then brings up all of the relevant articles, if you are certain you have found the correct one you can select the “MyReading” button on the right hand side of the screen, this will then open a page for you to submit the article.

If you wish to look at the article before simply select the title, but ultimately you will have to go back to the previous page and select the “MyReading” button.

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You will then be taken to the information screen make sure that the details are correct and then click on the submit button at the bottom of the form.

To unselect everything simply select the “Clear all Selections” link located at the top of the page.

You will see all of the reading lists you have access to, you can select the list(s) that you want to add the item to. If the list(s) you select already has sections you can also choose which section(s) to add it to.

Use the drop-down box to select the relevance category i.e. if the article is essential or background reading etc.

To add select the “Add to Selected List(s)” option located at the top and bottom of the page.

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#### Items Recently Added to Lists (show more)

- **Journal Article**: Rajaraman, V. - “Cloud computing” in Resonance (2014)
  - ZZZ0010: DEMO LIST 10 (section: Term 2 Reading)
- **Book**: Wand, I.C. and Milne, B. (2009) - Computing tomorrow: future research directions in computer science
  - ZZZ0007: DEMO LIST 10 (section: Term 2)
- **Journal Article**: Rubio, Ramón, Lin, Santiago and Morán, Samuel - "Collaborative web learning tools: Wikis and blogs"
  - ZZZ0007: DEMO LIST 10 (section: Term 2 Reading)

This will add the item and return you to the my lists page notice in the section “Items Recently Added to Lists” the article you just added will be displayed.

Select the Module title below the article information to open the list you have added the article to.

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You will then be taken into the Module page where you can see your new item, you can also do a few other things such as “edit” and “move” visit the ipark website for guides on how to do this.

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