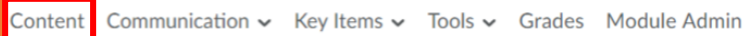


## Setting Up Blogs

1

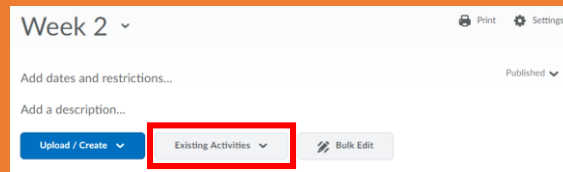
Once you are in the module of choice. Click on the Content section of the module navigation bar.



Content Communication ▾ Key Items ▾ Tools ▾ Grades Module Admin

2

Then find the area within the Table of Contents where you would like to set up a blog. You will then need to click on Existing Activities.



Week 2 ▾ Print Settings

Add dates and restrictions...

Add a description...

Upload / Create ▾ Existing Activities ▾ Bulk Edit

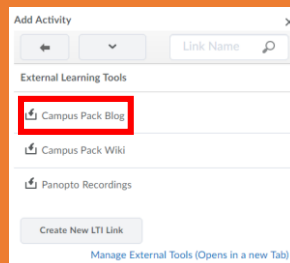
3

A drop down list will appear, click on External Learning Tools from the list.

- Assignments
- Chat
- Checklist
- Discussions
- ePortfolio Item
- External Learning Tools**
- Form Templates
- Google Drive
- OneDrive
- Quizzes
- Self Assessments
- Surveys
- Turnitin Assignment

4

Then click on Campus Pack Blog.



Add Activity

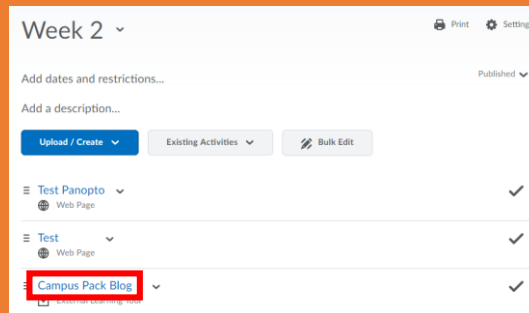
External Learning Tools

- Campus Pack Blog**
- Campus Pack Wiki
- Panopto Recordings

Create New LTI Link

Manage External Tools (Opens in a new Tab)

**5** Then click on the title of the blog you have just created.

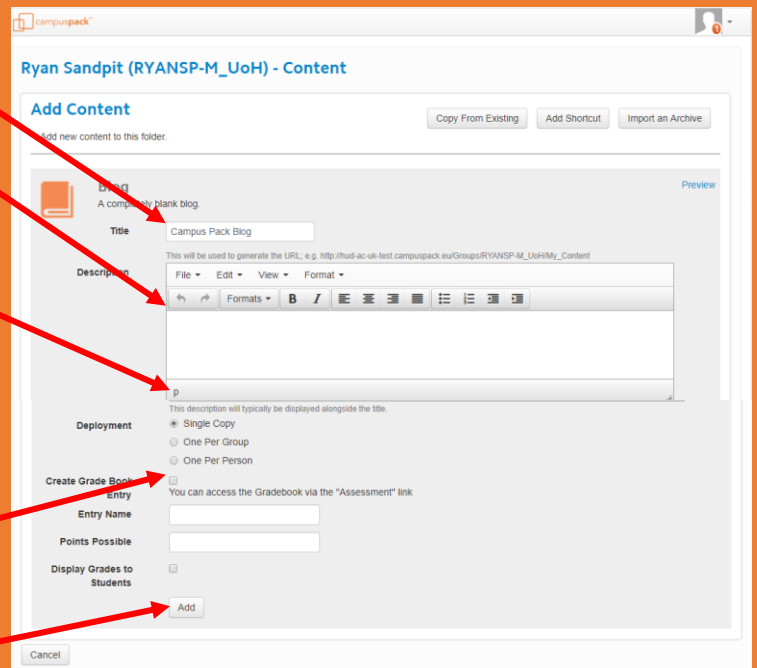


**6** You can edit the title of the blog if you wish. A description can also be added using the text editor.

There are three different types of blogs. A single copy is one blog shared by everyone within the module, blogs can also be assigned to one per person. Please note that the One Per Group option does not work, if you would like to create a group blog, please see the how-to guide explaining how to do so.

If you want the blog to be assessed, make sure this option is ticked. You can then add an entry name, the points possible and whether you want to display the grade to students.

Once everything is set up, click on **Add** to create the blog.



**7** The blog has now been created.

